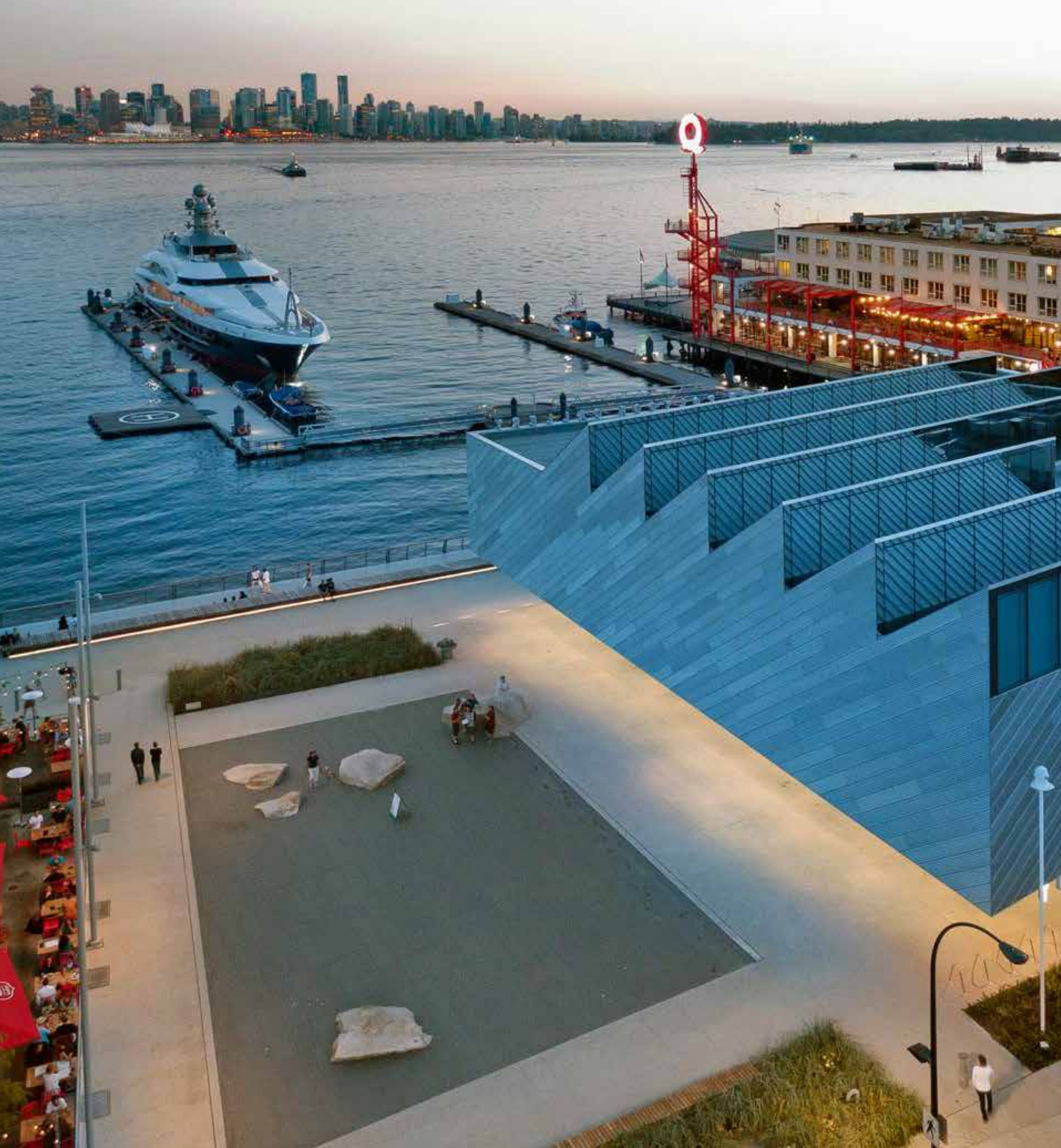


# THE POLYGON

## THE POLYGON GALLERY VENUE RENTALS

101 Carrie Cates Court  
North Vancouver, BC V7M 3J4  
[rentals@thepolygon.ca](mailto:rentals@thepolygon.ca)  
[@thepolygonvenue](https://www.thepolygonvenue.ca)  
[thepolygon.ca](https://www.thepolygon.ca)



## INTRODUCTION

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Located in the heart of the Shipyards District on Vancouver's North Shore, The Polygon Gallery is a spectacular event venue with city skyline views and a clean, contemporary aesthetic. Designed by Governor General's Award-winning Patkau Architects, the Gallery is a striking building that gleams on the harbourfront, rising in waves to the North Shore peaks, and beckoning visitors to its doors.

- Minutes from downtown Vancouver
- A premium, sought-after waterfront venue
- Interesting spaces and modern features
- Ideal for hosting weddings, holiday celebrations, corporate meetings, and gala events
- Professional filming and photo shoots welcome

The Polygon Gallery is available for private gatherings and professional filming only. Our venue rental policy inhibits the use of our event space for publicly ticketed events, art exhibitions or art auctions.

As a non-profit, public gallery, venue rental revenues directly fund the Gallery's groundbreaking exhibitions and programs.

[rentals@thepolygon.ca](mailto:rentals@thepolygon.ca)  
[@thepolygonvenue](https://www.thepolygonvenue.com)  
[thepolygon.ca](https://www.thepolygon.ca)



@mathiasfast



@brandonelliottphotography



#### Capacities:

Seated dinner: 180

Theatre seating: 200

Reception one floor: 275

Reception both floors: 500

Reception both floors + exterior overhang area: 800

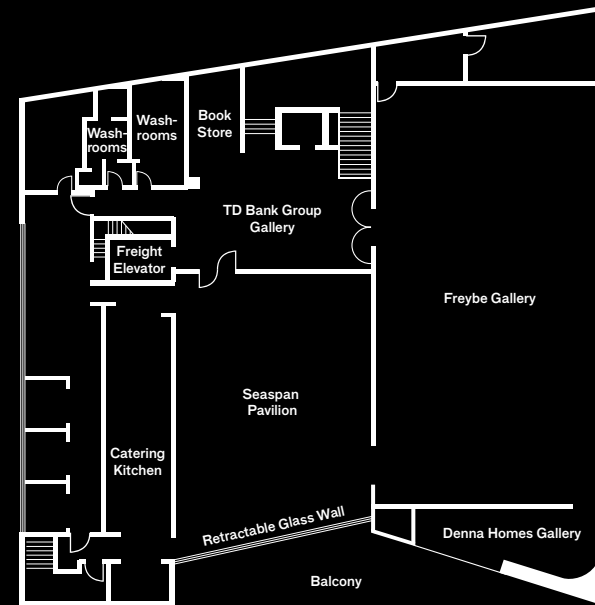
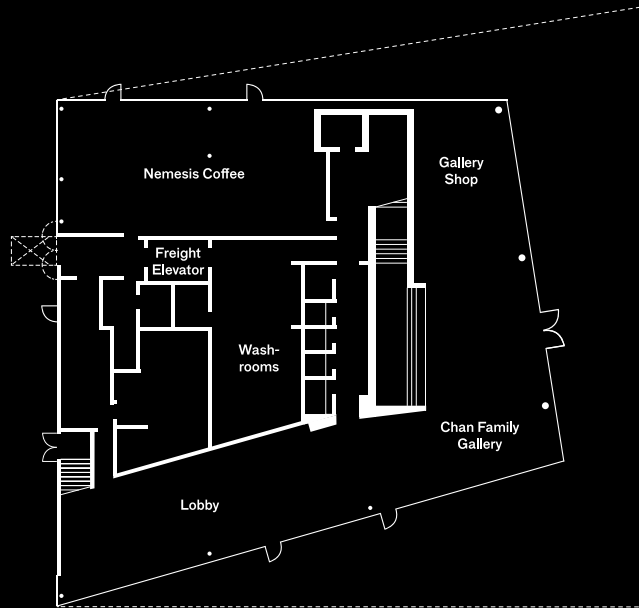
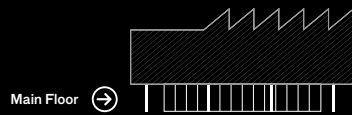


@hongphotography

## Floorplans

### Main Floor

The Polygon Gallery's new facility is over 24,000 square feet, situated on two levels. The Main Floor is a dynamic community hub by day featuring a café, gift shop, and a large central lobby space ideal for unique receptions in the evenings. With floor-to-ceiling glass walls on three sides, concrete floors, and clean modern lines, this welcoming space is very versatile for receptions and special events.



### Upper Floor

Upstairs are three additional gallery spaces: the Seaspan Pavilion, available for both daytime and evening rentals, the TD Bank Group Gallery which is located at the top of the stairs and is often used during evening events as a lounge or food area, and the Freybe Family Gallery which houses the artwork and can be incorporated into the event program upon request. There is also a well-appointed catering kitchen adjacent to the rental spaces. Not least, the extraordinary south-facing balcony which boasts unparalleled views of Vancouver's city skyline.



@brennalouise



@brandonelliotphotography



## THE 2021 POLYGON GALLERY RENTAL PACKAGE

Exclusive use of the entire facility:  
Both floors and private balcony =  
\$7,250 CAD for Saturdays, Sundays &  
Mondays / \$6,250 CAD for weekdays

Included with each rental is:

- exclusive use of The Polygon Gallery waterfront facility for your event
- on-site Gallery Liaison(s) for the duration of your event to help with set up & strike
- use of the on-site catering kitchen and appliances
- use of any of the facility tables, chairs, couches and coat racks as available
- basic post-event cleaning
- complimentary wedding rehearsal during business hours
- one suited security concierge at the main entrance to welcome guests
- complimentary access to current exhibitions for your guests, based on availability
- 3 pm access to the Seaspam Pavilion for set up, 5 pm access to the lobbies for set up
- an annual Polygon Gallery Membership providing the privilege of renting our facility

Please contact the Venue Rentals Manager for non-profit and daytime meeting rates and availability.  
[rentals@thepolygon.ca](mailto:rentals@thepolygon.ca)

\*there is NO tax on room rentals as we are a registered charity  
\*event start times are after 5:30 pm; The Polygon Gallery is open to the public until 5 pm



@emaphotographi



@terra collective



@tomaszwagnerco



## THE SEASPAN PAVILION + TD BANK GROUP GALLERY

The Polygon Gallery offers the Seaspavilion as its premier banquet and meeting area. Located on the Upper Floor, this event gallery is in the heart of the building and features a fully- retractable glass wall facing south, which opens onto a private, covered balcony.

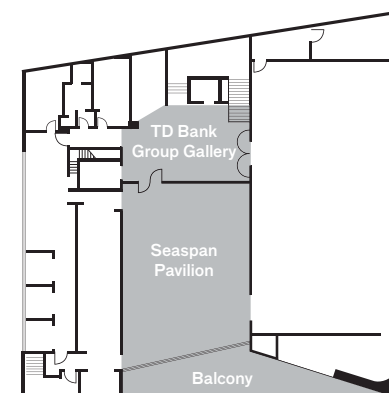
Guests can move easily between inside and outside, enjoying sweeping views of Burrard Inlet and the Vancouver city skyline. Boasting thirteen-foot ceilings with mountain- facing, saw-toothed skylights, this Gallery is bathed in natural light and is sure to impress guests.

### Square footage:

- Seaspavilion 2,325 sq.ft.
- TD Bank Group Gallery 985 sq.ft.
- Balcony 950 sq.ft.

### Capacity:

- Theatre 200
- Reception 275
- Dining 180



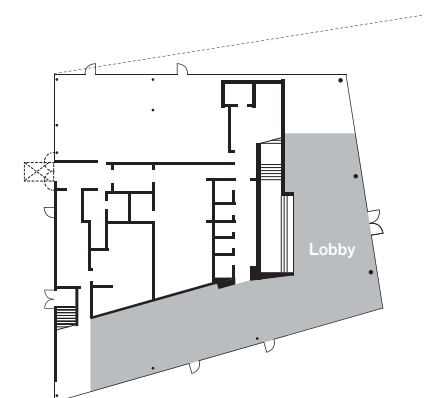


## MAIN FLOOR GALLERY

The Polygon Gallery's beautiful Main Floor Gallery is transparent from floor to ceiling on three sides and features a central gathering space available for events. This versatile space enjoys sweeping views of the revitalized Lower Lonsdale area - its location is only steps away from a public outdoor plaza and the Spirit Trail, a seawall linking the entire North Shore waterfront. The Main Floor Gallery is ideal for reception-style events, wedding ceremonies and photoshoots.

**Square footage:**  
Lobby 3,050 sq.ft.

**Capacity:**  
Lobby 275



## PREFERRED PARTNERS

### Catering

The Gallery's priority is providing an outstanding event experience for guests, while respecting the museum environment in which it operates. The following caterers have been selected for their experience and stellar reputation in the city as well as their familiarization with The Polygon Gallery's custom catering kitchen, on-site inventory, catering guidelines and policies. Please contact them directly for menus and quotes.

Cocktails & Canapes  
[info@cocktailsandcanapes.ca](mailto:info@cocktailsandcanapes.ca)  
[cocktailsandcanapes.ca](http://cocktailsandcanapes.ca)

Culinary Capers  
[info@culinarycapers.com](mailto:info@culinarycapers.com)  
[culinarycapers.com](http://culinarycapers.com)

Louis Gervais  
[louis@louisgervais.com](mailto:louis@louisgervais.com)  
[louisgervaiscatering.com](http://louisgervaiscatering.com)

Peake of Catering  
[info@peakeofcatering.com](mailto:info@peakeofcatering.com)  
[peakeofcatering.com](http://peakeofcatering.com)

Railtown Catering  
[contact@railtowncatering.ca](mailto:contact@railtowncatering.ca)  
[railtowncatering.ca](http://railtowncatering.ca)

Truffles Fine Foods  
[info@trufflesfinefoods.com](mailto:info@trufflesfinefoods.com)  
[trufflesfinefoods.com](http://trufflesfinefoods.com)

### Audio Visual

The Polygon Gallery has the following in-house AV items available for rent:

- Ceiling Mounted Projector \$250
- Wireless Microphone + in-house Speakers \$100
- Lectern (x2) \$75 each
- Staging - three 4' x 8' sections @ \$75 per deck

If you are simply plugging your iPhone into our house speakers, or using a wireless microphone to address the crowd, there is no need to bring in a tech. If you require string lights, projection, sound or lighting effects for your event, please contact Val at McHugh Productions, The Polygon's AV tech, for a quotation on her services.  
[val@mchughproductions.com](mailto:val@mchughproductions.com)

### Rental and Décor

A&B Party & Event Rentals  
[sales@abpartytime.com](mailto:sales@abpartytime.com)  
[abpartytime.com](http://abpartytime.com)

Bespoke Decor  
[hello@bespokedecor.ca](mailto:hello@bespokedecor.ca)  
[bespokedecor.ca](http://bespokedecor.ca)

Bold Event Rentals  
[rentals@boldeventcreative.com](mailto:rentals@boldeventcreative.com)  
[boldeventcreative.com](http://boldeventcreative.com)

Loungeworks  
[rentals@loungeworks.ca](mailto:rentals@loungeworks.ca)  
[loungeworks.ca](http://loungeworks.ca)

Pedersen's Rentals  
[sales.vancouver@pedersens.com](mailto:sales.vancouver@pedersens.com)  
[vancouver.pedersens.com](http://vancouver.pedersens.com)

### Accommodation

Lonsdale Quay Hotel  
[frontdesk@lonsdalequayhotel.com](mailto:frontdesk@lonsdalequayhotel.com)  
[lonsdalequayhotel.com](http://lonsdalequayhotel.com)

Pinnacle Hotel at the Pier  
[fd@pinnacleatthepier.com](mailto:fd@pinnacleatthepier.com)  
[pinnaclepierhotel.com](http://pinnaclepierhotel.com)

Seaside Hotel  
130-125 Victory Ship Way  
North Vancouver  
[reservations@seasidehotelvancouver.com](mailto:reservations@seasidehotelvancouver.com)  
[seasidehotelvancouver.com](http://seasidehotelvancouver.com)

### Entertainment

Siegal Entertainment Curation  
[info@siegalent.com](mailto:info@siegalent.com)  
[siegalent.com](http://siegalent.com)

Underground Circus  
[info@undergroundcircus.ca](mailto:info@undergroundcircus.ca)  
[undergroundcircus.ca](http://undergroundcircus.ca)

Side One Band  
[info@sideone.ca](mailto:info@sideone.ca)  
[sideone.ca](http://sideone.ca)

## BAR SERVICE

The Gallery holds a Liquor Primary License for all events. We are happy to provide BC wines, local craft beer and craft spirits under the direction of our exclusive bar management company, Lavish Liquid. All alcohol is provided in-house and is charged based on consumption. There are a number of different options for the bar such as: cash bar, host bar, drink tickets or a combination of these. Due to the Gallery's Liquor Primary License, there is no outside alcohol (including donated product or home-brew) permitted.

Lavish Liquid provides very professional bartenders and specializes in signature cocktails, champagne towers and even delicious mocktails sure to impress your younger guests. For a full menu of delicious cocktails and a complimentary quotation on your bar service, please contact [info@lavishliquid.com](mailto:info@lavishliquid.com).

### MENU

#### Beer/Cider: \$5

- Off The Rail Psycepath Lager
- Off The Rail Classic Pale Ale
- Whistler Rescue Session Ale
- Whistler Seasonal (Grapefruit / Chestnut Ale)
- Deep Cove Panorama Honey Lager
- Lonetree Dry Apple Cider

#### Wine/ Bubbles: \$40/bottle

- Poplar Grove Pinot Gris
- Poplar Grove Merlot
- 8th Generation Chardonnay
- 8th Generation Pinot Noir
- Joie Farm Noble Blend
- Joie Farm Rosé
- Steller's Jay Brut
- Steller's Jay Brut Rosé

#### House Spirits: \$5/single, \$7.50/double

- Deep Cove Craft Vodka
- Brokers Gin
- Canadian Club Chairman's Select 100% Rye
- Havana Club 3yr
- Appleton Estate Special Blend Rum
- Jim Beam Black Bourbon
- El Jimador Blanco Tequila
- Glenlivet 12yr Scotch  
\$8/single \$12/double

#### House Cocktails:

\*minimum order of 50 as all specialty ingredients must be prepared in advance

- Sea to Sky  
\$9  
Brokers Gin, Stellar's Jay Brut, Butterfly Flower & Elderflower Syrup, Lemon Juice, Lemon Twist
- Van-Clover Club  
\$9  
Brokers Gin, Raspberry Shrub, Lemon Juice, Ms. Betters Bitters Miraculous Foamer, Dehydrated Lemon
- Spirit Trail  
\$8 single / \$12 double  
Jim Beam Black Bourbon, Spiced Chai, Peach Nectar, Lemon Juice, Aromatic & Citrus Bitters, Orange Wheel
- Lionsgate Mule  
\$8 single / \$12 double  
Deep Cove Craft Vodka, Cocktail Tailor's Ginger Beer, Mango Nectar, Cardamom Bitters, Lime Leaf & Lime Wheel
- North Shore Collins  
\$8 single / \$12 double  
Deep Cove Mediterranean Gin, Apricot Shrub, Lemon Juice, Soda, Rosemary Sprig Garnish & Lemon Wheel
- Non-Alcoholics:
  - Coke, Diet Coke, Ginger Ale, Sprite, Soda, Tonic, Cranberry Cocktail, Orange Juice  
\$1.50
  - 1L San Pellegrino Water  
\$4

Custom orders are welcome! All off menu orders are a non-refundable straight purchase and cannot leave the licensed premise post event. Standard mark ups will apply.

The Polygon Gallery does not allow products that are not purchased through the Gallery's license to be served on premise at any time.

The bar requires a minimum of 1.5 hours to set up and bar may open after 5:30pm or lobby bar at 6pm.

All pricing excludes GST & LST

## POLICIES

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### Weddings at The Polygon Gallery

We love weddings! To ensure the best experience for the couple and their guests, a professional, experienced wedding planner or day-of coordinator is required for each wedding booked in the facility. If you do not have one yet, please contact the Venue Rentals team for recommendations. Please note that daytime weddings are not permitted, and guests must arrive after 5:30 pm with a recommended start time of 5:45 at the earliest. Included in your room rental fee is a 1-hour wedding rehearsal during business hours, based on availability.

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### Décor Policies

Candles are permitted in the facility on table tops, contained in a glass votives. Nothing can be attached to the walls in any event spaces but you can hang items from the ceiling, such as florals, chandeliers, flagging, and additional lighting. Floor and wall decals are NOT permitted anywhere in the facility and please avoid live flower petals, confetti, smoke/fog machines, or sparkler machines.

Rental items (including linens) are not included in your room rental. We encourage you to order your linens through your caterer or rental company, along with your necessary food service items and glassware.  
HINT: coloured linens look really nice in our very white space.

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### Bar Service

The Gallery holds the Liquor Primary License for all events. We are happy to provide BC wines, local craft beer and craft spirits in-house. There is no outside alcohol (including donated product or home-brew) permitted.

Please advise your guests to stay inside the facility with their beverages. No alcohol service or consumption may take place outside of the Main Floor Gallery unless arranged through the City of North Vancouver with the proper permits in place. Last call is at 12 am, with the bar closing by 12:15 am.

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### Outside Catering

We do understand that some events have a preference for other caterers. Please note that outside caterers must be approved by the Gallery prior to the event and there is a \$1,000 fee for non-preferred caterers, along with a mandatory pre-event site visit.

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### Additional Fees

The licensee must obtain and show proof of \$5 million in general liability insurance and list The Polygon Gallery and the City of North Vancouver as additional insurers.

Socan Music Royalty and Re-Sound fees are based on your guest attendance and and if there is dancing. These fees will appear on your final bill and will range between \$13 - \$187 each.

Other optional fees may include:

- 9 am access to the Seaspn Pavilion upstairs for set up purposes \$500
- bar service, based on consumption at the event
- in-house AV items and/or technician
- gallery docent \$150
- a shopping experience for your guests at The Gallery Shop with a 10% discount
- outside catering fee \$1000
- upgrade to a Corporate Membership for \$400, with a 100% tax receipt

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### Exhibitions and Art

The Polygon Gallery is a public art gallery and will be made available “as is”, on the basis that the Gallery has no obligation to move or alter any exhibitions during the rental period. Artwork and wall colour may change without notice in any of the public spaces, though the Seaspn Pavilion’s walls will remain white for all events.

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### Access and End Times

The Gallery is open to the public from 10 am until 5 pm Tuesday through Sunday so we recommend that evening events start at 6 pm, with the main doors opening to guests at 5:30 pm earliest. Access to the Seaspn Pavilion upstairs for set up purposes is at 3 pm unless a full day block is purchased for an additional \$500. Access to all other public spaces for set up is 5 pm after we close. Last call is 12 am and all guests must be out the building by 12:30 am (strike to begin at this time, with vendors leaving by 1:30 am). If, for whatever reason, the end time is exceeded, the Licensee will pay additional costs at \$400/hr.

The Polygon Gallery rents out the Seaspn Pavilion for occasional daytime meetings or events. Please contact us directly for rates and availability. Mondays are ideal for full buy-outs for larger bookings as we are closed to the public on these days.

## POLICIES (CONTINUED)

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### Furniture Available In-House

60-inch round banquet tables x 20  
8-foot tables x 5  
6-foot tables x 5  
28-inch high-top tables x 8  
4 x rolling metal coat rack with hangers  
(no attendant)  
Blue Inform benches as available  
180 modern stackable TUCK chairs  
(smoke grey with chrome)



\*Please note that our in-house chairs are slightly wider than your standard folding chair. You can fit 8 comfortably around our 60" rounds. Dimensions Overall: 32.35"H x 22.5"W x 23"D

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### Scissor Lifts

The floor in the Seaspn Pavilion on the upper level is rated for 100 pounds per square foot (equal to 488 kg/m<sup>2</sup> and 4.8 kPa). To be within our load limit, a rented lift must weigh 2,080 lbs or less. Please confirm any lift rentals or deliveries with the Venue Rentals Manager. Drivers must be insured and ticketed.

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### Rental Deliveries and Pick Up

In general, we ask that all rentals, décor and florals be picked up either the same night (if there is another event the next day) or between 10 am – 12 pm the following morning. All local rental companies are aware of this - which is standard for most unique venues. We need the space for daily events!

There is a large freight elevator adjacent to the Seaspn Pavilion, with access off the laneway on the west side of the building. Delivery trucks must park in the loading zone **ON THE STREET** outside the Gallery on Carrie Cates Court and bring items in through the Loading Bay entrance on the west side of the building. There is **NO** parking in the public laneway for deliveries and pick-ups please. We also ask for a schedule of all deliveries on the event day so we can manage the loading bay and assist where possible.

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### Event Parking and Boat Access

One-hour street parking is available surrounding the Gallery. Pay parking is available at Lonsdale Quay Market, The Shipyards Commons, the Pinnacle Hotel at the Pier, and the ICBC parkade, located adjacent to Lonsdale Quay Market with entries off Rogers Avenue and Carrie Cates Court. Chartered buses may temporarily stop and drop guests off in the passenger zone outside The Polygon on Carrie Cates Court. Chartered boats may arrange moorage to St Roch Dock (100 ft. long), located in close proximity to The Polygon. To learn more about this public amenity, contact the City's Shipyards Liaison at [bookings@cnv.org](mailto:bookings@cnv.org) or 604.982.3910.

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### Smoking and Vaping

Smoking and e-cigarettes are not permitted in The Polygon Gallery, on our upstairs balcony, or within 7.5 meters of the main floor doors. Cigarettes and fog machines pose a serious risk for setting off the Gallery's sprinkler system, and for damaging not only the facility, but the valuable artwork within. There will be an automatic \$2,000 fine to the licensee for anyone caught smoking on the premises.

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### Confirming Your Booking

A non-refundable deposit equivalent to 50% of the rental fee will confirm the booking along with a signed contract provided by the Venue Rentals Team. The remaining room rental balance must be paid in full 30 days prior to your event. AV usage, Socan/Re-Sound fees and liquor consumption will be invoiced immediately following the event and should be paid within 30 days. Payment is to be made by cheque/e-transfer to [accounting@thepolygon.ca](mailto:accounting@thepolygon.ca) or wire transfer in Canadian funds only. Please make cheques payable to: The Polygon Gallery. We do not accept credit cards at this time.

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### Filming & Photo Shoots

The Polygon Gallery welcomes professional filming and commercial photo shoots on site. Please contact the Venue Rentals Manager for availability and pricing.



## ENHANCE YOUR EVENT

### Exhibition Tours

Private guided tours of The Polygon Gallery's exhibitions offer a unique opportunity for client hosting and team building. Led by highly trained Polygon Gallery docents, exhibition tours offer clients a cultural component to their event.

\$150/per docent up to 4 hours

### Client Gifts

Looking for a special gift to give guests at your event? The Gallery Shop has a variety of unique and handcrafted items by Canadian artists. Talk to the Venue Rentals Manager about special orders, gift-wrapping, and discounts on client gifts for your event.

### Gallery Shop

Allow your guests to mingle in the Gallery Shop, located on the Main Floor, during your event. The Polygon Shop offers a carefully selected range of photographic products, in addition to design-focused homeware, jewelry, and gifts for all ages. Products are crafted by individual makers and collectives local to Vancouver and the North Shore, and sit alongside established international brands, including Polaroid, Lomography, and Aperture.

\$120 for an exclusive after-hours shopping experience with an exclusive 10% discount extended to your guests (4 hr max)

### Bookstore

The Polygon Gallery Bookstore, on the second floor, showcases international photobooks, magazines, limited editions and postcards, by publishers such as Aperture, Mack Books and the Archive of Modern Conflict, alongside The Gallery's own publications. Great corporate gift giving and even better conversation starters when kept open for events!

\$120 for an exclusive after-hours shopping experience with an exclusive 10% discount extended to your guests (4 hr max)



## CONTACT

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The Polygon Gallery is available for private gatherings and professional filming only. Our venue rental policy inhibits the use of our event space for publicly ticketed events, art exhibitions or art auctions. All exhibition related requests can go through our curatorial department should they fit into our exhibition program mandate to exhibit photography and media-based art.

For more information on space rentals, please visit our website to download our FAQ sheet and check out our Instagram feed @thepolygonvenue. To book a site visit or check availability, please contact:

**Faye Bednarczyk**  
778.288.4456

rentals@thepolygon.ca  
thepolygon.ca/rentals  
101 Carrie Cates Court  
North Vancouver, BC V7M 3J4